Year IV Orientation

December 9, 2015
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Agenda

- Graduation Requirements
- Advisors and Scheduling
- Year 4 Policies
- Year 3 OSCE
- CCC Orientation
- Year 4 Student Panel
Graduation Requirements

- Satisfactory or honors grade for all clerkships and electives.
  - Complete all required assignments.
  - Satisfactorily complete all make-up provisions.

- Complete Year 3 OSCE and OSCE remediation.

- Resolve all holds (paid tuition and fees, returned books, pagers, parking cards etc.).

- Act professionally toward patients, fellow students, faculty, and staff.

- Pass USMLE Step 2CK and CS

The deadline is May 1st (with the obvious exception of May electives)
The Year 4 Scheduling Process

– Preliminary: Meet individually with faculty advisor(s) regarding career plans and a Year 4 schedule.

– The process begins today!

– Turn in completed Year IV Faculty Advisor Form to the Student Affairs Office (315 Mazurek). Deadline Friday, March 25, 2016.
For your convenience….

12 scheduled Specialty – Specific Faculty Advising Dinners

- When: Tuesdays from January 5\(^{th}\)–March 22\(^{nd}\)
- What time: 5:30–7:00 pm
- Where: Mazurek Classrooms 305/306
- Who: Knowledgeable Faculty Advisors
- Food: Pizza or Sandwiches, Salad, and Soda included
Faculty Advising Dinner Schedule

- **Obstetrics/Gynecology:** Tuesday, January 5th - Drs. Kaur, Puscheck, Sangha, Hanna, Strickler
- **Pediatrics:** Tuesday, January 12th – Dr. Friday
- **Anesthesiology:** Tuesday January 19th - Drs. Kaminski, Bacon, Perov, Alarcon, Chidiac, Zestos, Smith, Sabai, Lewis, Peruzzi
- **Internal Medicine:** Tuesday January 26th, Drs. Baker–Genaw, Levine, Stellini, Thati
- **Radiology:** Tuesday, February 2nd – Drs. Smith, Shah, Griffith, Rosenspire, Harvill
- **Orthopedic Surgery:** Tuesday, February 9th – Drs. Morawa, Dougherty, Moutzouros, Omari
- **Emergency Medicine:** Tuesday, February 16th – Drs. Kouyoumjian, Vallee, Folt, Goyal
- **Dermatology:** Tuesday, February 16th – Drs. Mehregan, Daveluy (ROOMS 303/304)
- **General Surgery:** Tuesday, February 23rd – Drs. Steffes and Woodward
- **Psychiatry:** Tuesday, March 1st – Drs. Morreale, Balon, Waineo, Klisz–Hulbert, Prabhakar
- **Physical Medicine and Rehab:** Tuesday, March 8th – Drs. Horn, Ajluni, Villacorta, Black, Ho, Own
- **Family Medicine:** Tuesday, March 22nd – Drs. Chadwell, Yaekle, Weaver
Need more information about specialties?
Careers in Medicine Website

- [www.aamc.org/cim](http://www.aamc.org/cim)
- Online assessment & decision-making tools
- Informational articles
- Specialty pages for 127 specialty areas, including:
  - Description of the specialty/patient characteristics
  - Personal characteristics
  - Training and residency information
  - Compensation information
  - Workforce data
  - Links to over 1000 specialty organizations, journals & publications
WSU Residency Match Profiles

- [http://studentaffairs.med.wayne.edu/pdfs/residencymatchprofiles.pdf](http://studentaffairs.med.wayne.edu/pdfs/residencymatchprofiles.pdf)
- Consider your own competitiveness in choosing your specialty
- Think about your values and attributes
Year 4 Advisors

- Year 4 advisors are available from all departments.
- Students are required to meet with an advisor and have them sign a Year IV Faculty Advisor Form before participating in the Year 4 scheduling process.
- Lists of faculty advisors designated by each department can be found at: [http://studentaffairs.med.wayne.edu/faculty-advisor-login.php](http://studentaffairs.med.wayne.edu/faculty-advisor-login.php)

- Dr. MacLean sent out an updated list.
The Faculty Advising Form....

Year IV Faculty Advisor Form

Student Name ________________________________

Student Signature ___________________________

The above named student has met with me and we have discussed the student’s current (provisional) plans for residency training and I have advised them regarding a possible Year 4 schedule of elective rotations

Year IV Faculty Advisor Name ________________________________

Department ________________________________

Year IV Faculty Advisor Signature ________________________________

Date ________________________________

Please return the completed form electronically via (lmaclean@med.wayne.edu) or in person to the Office of Student Affairs, Ste. 315 by 5pm Friday, March 25, 2016 in order to participate in the Year 4 scheduling process.
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For Specialty Advising Guidelines...

- Recommendations on Step 2 CK & CS and interview scheduling for:
  - Anesthesiology
  - Emergency Medicine
  - Family Medicine
  - Internal Medicine
  - Ob/Gyn
  - Orthopedics
  - Otolaryngology
  - Pediatrics
  - Psychiatry
  - Radiology
  - Surgery
The Year 4 Scheduling Process

Actual scheduling will occur during March & April

Students input their courses in two registration phases (periods). These phases will occur within ~one week of each other:

I. **Phase 1**: Two Required Rotations—Emergency Medicine and Sub-Internship

II. **Phase 2**: All Elective Rotations
The Year 4 Scheduling Process

– The registration process will occur through the Banner System. This is the system currently used by all Wayne State University students to register.

– For each of the 2 registration (scheduling) phases students will be assigned to one of 15 student scheduling groups.
The Year 4 Scheduling Process

– The order in which each group is given access to the system to begin registering for their Year 4 courses will be randomly assigned.

– Students will receive an email notifying them of the time slot during which their group will be allowed to start scheduling.
To Review the Electives available, go to: www.classschedule.wayne.edu
On right hand drop down menu, choose “MedSchool – 2015”
Click Go, then click on “course/subject” on upper left
Click on Year 4 Medical School
Records and Registration has printed directions
The Year 4 Scheduling Process

Additional information will be provided in March regarding:

- Use of the Banner System for Year 4 scheduling
- Use of the course schedule to identify elective course numbers
Timeline—Year 4 Scheduling

– Students who have not completed Year 3 coursework, including exams, must schedule Year 3 courses before Year 4 courses.
– The beginning of the 2016–2017 academic year will be used for completion of all Year 3 requirements.
Issues in Year 4 Scheduling

- Students who are not planning to apply to residencies in more highly competitive disciplines can help their WSU classmates by scheduling these rotations/electives later in the academic year.
- There are 10 months in the Year 4 schedule.
- Consider scheduling in May if you need two interview months.
- Students must complete the two required courses (Emergency Medicine and Sub-Internship) and six Year 4 electives (seven if an elective was not taken in Year 3) in order to graduate.
Issues in Year 4 Scheduling

- It is STRONGLY recommended that all students build time into their schedules to:
  - study for and take Step 2 CK
  - to take a month or two off for residency interviewing
  - and to take Step 2 CS early!
USMLE Policies

1. Deadline to post a score for Step 2 CK is January 31 of senior year
2. Deadline to post a passing score for Step 2 CK is May 1 of senior year
3. Deadline to take Step 2 CS is Nov 1 of senior year


USMLE 2 CK and CS

- Recommend students take USMLE early
- You should take 1 month off to study (especially if there are any academic concerns)
- Take USMLE 2 CS and CK (Preferably between July–October)
- **Must** take both by mid–January to participate in graduation
Vacations, Conferences & Snow Days

- There are no official holidays for Year IV students.
- All absences require an excused absence from your counselor.
- Vacations should be arranged for months without a rotation.
- Attending a conference is permitted IF you are presenting AND you receive an excuse from your counselor AND the clinical team.
- Official WSU Snow Days are observed. If heavy snow occurs on a weekend, you must contact your clinical team to be excused. Notify your counselor early the following week.
Basic Scheduling Guidelines:

- In Year 4, there are 6 electives, and 2 required rotations.
  - If you did not do an elective during year 3 your schedule must have 7 electives and 2 requireds (EM and Sub-I)
  - If you did co-curricular during year 1 and 2, it counts as 1 elective. You need only 5 electives and 2 requireds.
General Schedule

- (July – August) – experiences taken to finalize career choice.
- (August – October) – once career choice is resolved, key rotations may be taken to obtain essential skills.
- (August – December) – taking a clinical experience at an institution of interest for residency training.
- Interviews for residency (November – January)
- Must fit this around required courses
1. Written requests for time off for interviews must be submitted to the course director at least two weeks before the start of the rotation.
2. You are allowed a maximum of 2 days off from the required rotations (Sub-Internship and Emergency Medicine)
3. You are allowed a maximum of 5 days off from electives for residency interviews only!
4. The course director has the right to require you to make up all time off. They or the SOM may require an entire make-up month.
Issues in Year 4 Scheduling

- An Independent Study Elective Form must be submitted for approval prior to all Independent Study Electives.
- Only one International elective of one month’s duration is allowed.
- Rotations at CACMS/LCME accredited Canadian medical schools do not count as International Electives.
AWAY Electives

- Students designate time for AWAY electives by putting the placeholder “Away” in their on-line schedule—Also include the specialty in which the elective is to be done.

- Later steps include:
  - Contacting the outside institution offering the elective
  - Filling out an AWAY elective form with the help of your counselor
  - Completing forms required by the AWAY institution
  - Obtaining approval from the Assistant Dean of Clinical Education
AAMC Program
“The Visiting Student Application Service—VSAS”

- Online system being used by many U.S. medical schools to handle applications for “away” electives from students at other U.S. medical schools
- Details at: https://www.aamc.org/students/medstudents/vsas/
AAMC Program
“The Visiting Student Application Service—VSAS”

- Every WSU SOM student will have 20 VSAS Authorizations issued by Records and Registration Office in February. You will receive email notification from VSAS that the authorizations have been issued.
- Each host school determines when they will begin accepting applications from external students through the VSAS system.
AWAY Electives

- Good for “auditions”
- Can be expensive
- WSU SOM is not limiting the number of AWAY electives with the exception of 1 international
- Students on academic probation or with professionalism issues are not allowed AWAY electives
- Note the dates of the electives!
Independent Study Elective

- Maximum of three in Year 4
- Independent Study Elective Form includes:
  - Plan of study developed by the student and the individual with whom they will work
  - Goals and objectives
  - Hours
- All requests are reviewed by Assistant Dean of Clinical Education
- Signatures required from student, faculty member and Assistant Dean
Research Electives

- Students may take up to two research clerkships
- Clerkship electives listed in course catalog
- Independent arranged with research mentor (Independent Study Elective)
Issues in Year 4 Scheduling

- Year 4 schedules should be balanced
- The SOM encourages breadth of knowledge for its students
- Highly competitive specialties may require more electives in that specialty especially to “audition”
- Generally, students are encouraged to take no more than three elective courses (excluding the Year 3 elective and Independent Research elective) in any one specialty
- At least one elective must be outside the specialty
Changing the Year 4 Elective Program

- All requests to change Year 4 electives must use “Schedule Change” form.
- All requests to change electives must be submitted in writing to Student Affairs at least 45 days before the start of the elective except under extenuating circumstances.
- Changes are not allowed in the 2 Required Rotations nor in July or August electives.
- Late requests go through Assistant Dean of Clinical Education.
Finally

- If you schedule more than the minimum number of required rotations (i.e. 8 electives) you will have to complete them and you will have to pay for the additional courses.

- It would be wiser to schedule the minimum required and you can always add an elective later.
Year 4 Curriculum Guide

- Curriculum Guides available at Academic and Student Programs website
  - [http://asp.med.wayne.edu](http://asp.med.wayne.edu)
- Updated regularly
- Good resource for policies about electives
Pearls

1. Take care of business
2. Be proactive
3. Use your resources
4. You are a physician-in-training
The Wayne State University School of Medicine is committed to maintaining an educational and professional environment that is free of all forms of harassment and discrimination.

Mistreatment of medical students is unacceptable and is not tolerated.

Students are expected to report behavior that interferes with the learning process.
Examples of Mistreatment

- **Physical**
  - Physically mistreated causing pain or potential injury
  - Pushed/slapped hand (“get out of the way communication”)
  - Exposed to other forms of physical mistreatment used to express frustration, make a point, or get attention

- **Verbal**
  - Accused
  - Threatened/intimidated
  - Yelled at/snapped at
  - Degraded/ridiculed/humiliated/sworn at/scolded/berated
  - Exposed to inappropriate conversation/comments (of nonsexual and nonracial nature)

- **Sexual harassment**
  - Making sexual comments, innuendo, jokes, or taunting remarks about a person's protected status as defined in the university's Nondiscrimination Policy Statement.
  - Making sexual advances, requests for sexual favors, and other verbal or physical conduct or communication of a sexual nature as per the University Sexual Harassment Policy, [http://bog.wayne.edu/code/2_28_06.php](http://bog.wayne.edu/code/2_28_06.php).
  - Ignored because of gender
  - Stalking of a sexual nature; i.e. persistent and unwanted contact of any form, whether physical, electronic, or by any other means.

- **Ethnic**
  - Exposed to racial or religious slurs/jokes as defined in the university's Nondiscrimination Policy Statement.
  - Stereotyped
  - Neglected/ignored (because of student's ethnicity)

- **Power**
  - Dehumanized/demeaned/humiliated (nonverbally)
  - Intimidated/threatened with evaluation or grade consequences
  - Asked to do inappropriate tasks/menial work
  - Forced to adhere to inappropriate work schedules
  - Neglect/ignored
Mistreatment of students is unacceptable and will not be tolerated. If you are a victim or witness mistreatment you should report it.

TO REPORT MISTREATMENT:
- DISCUSS it: Counselor, Assistant Dean of Student Affairs, Assistant Dean of Clinical Education, WSUSOM clerkship/course director, hospital system clinical campus Director of Medical Education, Office of Ombuds at WSU
- FILE a School of Medicine Report:
  - File a report with the Assistant Dean of Student Affairs using the link under Student Affairs→ Health and Wellbeing tab → Click on Report Student Mistreatment OR
  - File an anonymous report via the same mechanism!
Questions?